

MEMORANDUM OF ASSOCIATION

I. Name of the Association :

The name of the Association shall be called "SRI SRINIVASA ALUMNI ASSOCIATION"

II. Situation of the Registered Office:

The registered office of this Association shall for the time being be located at Door No. No.3-146-C-12-1-5, Prashanth Nagar, Madanapalle – 517325, Annamaiah District, Andhra Pradesh, India.

III. Aims and objectives of the Association :

The name of this organisation shall be our Association hereinafter referred to it is a voluntary, non-governmental, non-political, non-sectarian and non-profit making organisation. The Association can function any where in India.


Aims & objectives:

1. Bring the old students under one forum for exchange of experience, dissemination of knowledge and talents amongst its members and also for the furtherance of fellowship, advancement of scientific knowledge in general of the members of the Association and country.
- 2 To conduct seminars, conferences, workshops, endowment lectures and other academic activities and also to keep in touch with one another of the College faculty, non teaching staff and students.
3. To create and establish Alumni endowments for granting scholarships, prizes and medals to the students showing high proficiency in their studies and honour former students of the College.
- 4 To advise and interact with State and Central Government Bodies, Universities and Associations of other academic institutions on matters relating to promotion of higher education, training and management systems and thereby promote the welfare and status of the College.
5. To collect funds by subscriptions, contributions, donations and gifts from members, non-members, Governments, Universities and other institutions and philanthropists for furtherance of the above objectives.
6. To render financial aid to deserving poor students studying at the College and also in cases of extreme compassionate circumstances.
7. To bring out magazines, souvenirs and newsletters highlighting the activities of the College and its Alumni


President

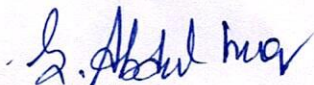

Secretary

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Sl. No.	Name, Father's Name & Address		Occupation	Age	Designation
5	Kodigudla Dinesh Babu S/o K Sudhakar D.No.3-147-3-V-13, Chandar Colony, B K Palle, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 8185931739		Process Analyst - Broadridge Financial Solutions, Bangalore	22	Treasurer
6	Soodi Deepika D/o S Suresh D.No.4-110, Eswaramma Colony, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 9490050008		Ward Women and Weaker Section Protection Secretary, Madanapalle	24	Executive Committee Member
7	Y Reddy Masthan S/o Y Chalapathi D.No.1-676, Gandhipuram, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 9490480239		Revenue Inspector, Madanapalle (Urban)	28	Executive Committee Member

V. Certificate:

- 1) Certified that the Association is formed with no profit motive and no Commercial activity is involved in its regular working.
- 2) Certified that the Association would not engage in any kind of agitational Activities to ventilate its various types of grievances.
- 3) Certified that the office bearers are not paid any remuneration from the funds of the Association, provided that nothing herein shall prevent payment of reasonable and proper remuneration to any officer or employee of the Association in return for any service rendered the Association.
- 4) The office bearers signatures are genuine.


President


Secretary

VI. DECLARATION :

We the several persons, whose signatures are subscribed are desirous of forming ourselves into an Association as an Association called "**SRI SRINIVASA ALUMNI ASSOCIATION**" with its registered office for the time being be located at Door No. No.3-146-C-12-1-5, Prashanth Nagar, Madanapalle – 517325, Annamaiah District, Andhra Pradesh, India and wish to get this Association registered by the District Registrar of Assurances, Chittoor District, A.P. Under the societies Registration Act. 1860 (central act No.21 of 1860) & XXXV of 2001.

1. *S. Abdul hussain*
President

5. *K. Dinesh Babu*
Treasurer

2. *M. Devendra*
Vice-President

6. *S. Deepika*
Executive Committee Member

3. *K.S. Jeevanth*
Secretary

7. *V. Reddy mastan*
Executive Committee Member

4. *P. Reddy Prasad.*
Joint-Secretary

Witnesses

1. *Gi. Deepika*
Gi. Ravi Chandra
Chippili [Madanapalli]

2. *M. Ashfiya Khanam*
M. Feroz Khan
Indira Nagar [Madanapalli]

S. Abdul hussain
President

Jeevanth
Secretary

RULES AND REGULATIONS

1. Name of the Association : "SRI SRINIVASA ALUMNI ASSOCIATION"

2. Situation of the Registered Office:

The registered office of this Association shall for the time being be located at Door No.3-146-C-12-1-5, Prashanth Nagar, Madanapalle – 517325, Annamaiah District, Andhra Pradesh, India.

3. RULES AND REGULATIONS:

Rule No.1: JURISDICTION OF THE AREA OPERATION:

The Association shall function initially in the premises of Door No. 3-146-C-12-1-5, Prashanth Nagar, Madanapalle – 517325, Annamaiah District, Andhra Pradesh

Rule No. 2: Membership:

No person shall be a member unless:

- 1) He is an Indian citizen and has completed 18 years of age.
- 2) His written application in the prescribed form for membership be approved by the majority of the executive members.
- 3) He has paid his life long subscription.
- 4) He is not declared bankrupt and is not legally disabled
- 5) He is not criminal convicted for moral turpitude.
- 6) He accepts the aims and objectives of the Association .
- 7) He agrees to abide by the rules and regulations laid down by the constitution.

Rule No. 3: Membership fee:

- 1) The entrance fee for members shall be Rs.500/- on joining the Association.

Rule No. 4 Right of Member :

- 1) To visit the office and pursue the registers and minute books during office hours.

Rule No. 5 : Removal of Members :

Any member of the Association who by any act or acts of commission or omissions goes against the Association aims and objectives or interest and if the concerned member's conduct is not in accordance with the rules of the Association, the member concerned shall be given a notice of removal by the Secretary after approval by the general body to the effect that the concerned member shall cease to be on the rolls of the Association one month after the date of the issue of the removal notice, If fails to submit any explanation for his lapses.

Rule No. 6. : The membership of a person shall be treated as discontinued on any of the following reasons:

1. On death
2. If his resignation is accepted by the executive committee.
3. If he is expelled by the executive committee.
4. If any executive member absents himself for three consecutive executive body meetings he will lose his member ship in the Executive body automatically.

Rule No. 7 : Management :

The management of the Association shall vest in the executive committee elected by the general body and they shall act subject to the rules and regulations.


President


Secretary

Rule No 8 : Executive Committee :

- A) The executive committee shall consist of:
1) President 2) Vice President 3) Secretary 4) Joint Secretary 5) Treasurer and E.C. Members.
- B) The members of the executive committee shall be elected by the members at annual general body meeting. The members of the executive committee shall in turn elect President, Vice-President, Secretary, Treasurer, and they will continue to hold the office for a period of 5 years.
- C) The executive committee shall execute the policies and programs of the association maintains co-ordination among various projects & programs.
- D) The executive Committee shall maintain the following registers and accounts :
a) A Register of members on the roll and office bearers of the Association .
b) A receipt book for various kind of collection. c) A Cash book d) A Voucher file
e) A general ledger f) A minute book g) A visitors book
c) A register in proper form of all works done by the managing committees.

Rule No. 9: The General body and its various functions:-

- 1) The general body consists of all members of Association .
- 2) The period of notice to convene a general body meeting shall be 21 days and such notice shall notify the place and the time of the meeting.
- 3) Shall meet at least once every year in the month of December. The quorum for the meeting shall be 2/3rd of the total members on the rolls.
- 4) It shall have power to alter, amend add or substitute the rules and regulations of the association duly approved of 2/3rd of the members without affecting or contravening the provisions of any act prevailing in the council.

Rule No. 10: Powers and Duties of the office- Bearers:

1. **President:** The president of the Association shall be responsible to implement the decisions taken by the executive committee. He/She shall preside over the meetings of the general body and executive committee
2. **Vice President :** He/She shall assist the president and in the absence of the President he/She shall perform such of the duties that are entrusted to him by the President.
3. **Secretary:** The Secretary will maintain the membership register of the Association . He/She shall maintain the record of the procedures of the Association and the general body and shall perform the duties hereinafter directed to be performed by the general body from time to time. He/She shall also ensure proper maintains of accounts and proper utilization of the funds of the Association. All documents of the Association shall be executed by the Secretary and the Treasurer in accordance with the resolution of the executive committee. The Secretary and Treasurer shall use or be sued for and on behalf of the Association .
5. **Vice President:** He/She shall act as president in the absence of the president He/She shall perform such of the duties that are entrusted to the him by the president.
6. **Treasurer:** The treasurer shall diligently look after the financial interests of the Association and shall be responsible for the custody and maintaining its books of accounts and the money entrusted to his care. He shall, also be responsible to see the bank accounts statements are kept under safe custody. The Treasurer shall open and operate Bank account / account with any Nationalised bank, RRB or co-operative bank. along with President / Secretary as the Case may be subject to the provisions of section 11(5) r w sec 13 (1) (d) of the Income Tax, Act.


President


Secretary

7. E.C.Members: These members will have to carry out the directions of the president from time to time and also help the Secretary and the treasurer in the preparation of the various statements and budget reports and estimates and assist other members in the execution, co-ordination of various projects & programs undertaken by the organisation.

Rule No.11 : Utilization of the Funds:

A) Donations, grants, presents and other offerings received either from the public in India or abroad, from government or semi government organizations, or other similar organizations including foreign funding agency will form part of the funds of the Association.

Rule No: 12: Properties of the Association :

A) All property of the Association either movable or immovable shall vest in the Association and shall be administered by the executive committee.

B) The Association can invest the available or excess funds in accordance with the provisions of Section 13 (1) (d) RWS 11 (5) of the Income Tax Act, 1961.

C) The Association is irrevocable, The accounts would be maintained regularly and would be audited by a chartered accountant (Expln. To Sec.288(2) of the Income Tax Act).

D) In the case of winding up/dissolution of Association the assets shall be transferred to a Society / Association having similar objects and enjoying exemption U/s 11& 80 (G) of the income tax Act, 1961.

E) The benefit of the objects of the Association would be extended to the students of the Institute.

F) Any amendment to Rules & Regulations of the above Association would be carried out only with the approval of the General Body of the Association.

G) The charitable activities should be confined to the student community.

Rule No:13 Suits: The Association can sue or be sued in the name of the Association.

Rule No.14: Audit:

The accounts shall be audited annually by a chartered accountant and the reports shall be submitted to the executive committee.

Rule No. 15: Financial Year: The financial year of the Association shall be from 1st April to the next March 31st.

Rule No.16: General:

- 1) The Secretary shall specify the venue, time and agenda of the general body meeting, or executive committee.
- 2) No office bearer shall hold more than one office at a time.
- 3) Resignation of the office bearer shall be accepted by Executive Committee.
- 4) All resolutions shall be passed by the simple majority in the Executive Body meeting.

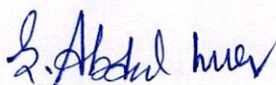
Rule No:17 Requisition for Meetings:


1) 2/3rd members of the Association may require the Secretary of the Association to convene a meeting of the Association by sending a requisition in writing.

Rule No: 18 Disciplinary Action:

Individual members or office-bearers of the Association shall be liable to be suspended, debarred or expelled from the Association or any other suitable action including legal action be instituted against them for any or all of the following reasons.

1. Misuse or misappropriation of the funds of the Association.


President


Secretary

2. Failure to settle the accounts of the association within 2 months, working against the constitution, policies and programmes of the association.
3. Misuse of the property of the association or failure to make good any loss or damage caused to the association property shall be settled within 2 months, provided that in each of the cases reasonable opportunity shall be given to the defaulting members.

Rule No.19: Amendments:

Amendments or alterations shall be made in the purpose of the Association getting approval by 3/5 of the members present at the executive committee meeting subject to the approval of General Body Meeting and provisions stated in the societies registration Act 1860, Central Act No. XX.I of 1860 & XXXV of 2001.

Rule No. 20 Winding up Procedure:

In case the Association has to wind up, the property and funds of the Association that will remain after full satisfaction of the liabilities of the Association, will be transferred or paid to some other institution, having similar aims and objectives and registered u/s 12(A) and 80G of Income Tax act 1961 only. This will be determined by the votes of 3/5th of the members present personally or by proxy at the General Body meeting at the time of the dissolution of the Association, the detailed instructions contained in the relevant sections of the provisions of the societies Registration Act, 1860 Central Act No. XX.I of 1860 & XXXV of 2001 shall apply to all matters not expressly provided for in these rules.

Others :

He, his himself may be considered as she / her / herself respectively, where ever applicable.

Certified that this is the true and correct copy of the Rules and Regulations of our Association.

1. *S. Abdul hua*
President

5. *K. Dinesh Babu*
Treasurer

2. *M. Devendra*
Vice-President

6. *S. Deepika*
Executive Committee Member

3. *K.S. Saswathi*
Secretary

7. *Y. Reddy mastan*
Executive Committee Member

4. *P. Reddy Prasad.*
Joint-Secretary

Witnesses

1. *G. Deepika, G. Ravichandra*
Chippili [Madanapalli]
S. Abdul hua
President

M. Ashfiya Khanam
M. Feroz Khanam [Madanapalli]
Saswathi
Secretary

8. To organize cultural and educational programmes and also to conduct Alumni Day celebrations every year.

9. To help the student to get advice from the Alumni on various technical problems and job opportunities that they may come across in their work and real life.

IV) Board of Management : The management of the affairs of this Association is under the rules and regulations of the Association filed herewith, shall vest in the executive committee of the governing body, consisting of the following persons and they are also called the executive members of the governing body.

Sl. No.	Name, Father's Name & Address	Photo	Occupation	Age	Designation
1	Syed Abdul Huq S/o Late Syed Khadar Basha D.No.9-105-1-B-1, Bugga Kaluva, Madanapalle – 517325, Annamaiah Dist., Andhra Pradesh. Cell : 9391236726		Business	25	President
2	Maddepalle Devendra S/o M Ramachandra D.No.11-24, Kota Street, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 8309315056.		Ward Sanitation Environment secretary, Madanapalle	25	Vice- President
3	Kattubavi S Jaswanth S/o K S Sreenivasulu D.No.9-115-A2, Penchupadu Road, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 6301604004		Business	22	Secretary
4	P Reddy Prasad S/o P Chandra D.No.1-743, P & T Colony, Near Water Tank, Madanapalle – 517325, Annamaiah District, Andhra Pradesh. Cell : 8106140872		Business	26	Joint - Secretary


President


Secretary